

Western Federation of Professional Surveyors

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MINUTES

BOARD OF DIRECTORS MEETING held Saturday, June 11, 2011 at the Doubletree Club by Hilton, Las Vegas Airport, Las Vegas, NV

CALL TO ORDER

The meeting was called to order by Chairman Ray Mathe at 8:01 AM.

ROLL CALL

Ray Mathe, Chairman

Harold Baldwin, Chairman-Elect

Richard Heieren, Secretary/Treasurer

Dick Smith, Immediate Past Chairman

Dorothy Calegari, Executive Director

Alaska	Richard Heieren
Arizona	Christopher P. McDonald
California	Ray Mathe
Colorado	Dave DiFulvio (alternate for J.B. Guyton) Michael Bouchard
Hawaii	Kevin Kea
Idaho	Jack Clark
Montana	Dick Smith
Nevada	Nancy Almanzan Matt Gingerich
New Mexico	Earl Burkholder
Oregon	
Utah	Mike Nadeau Ron Whitehead
Washington	Mike Mickiewicz James Coan
Wyoming	Paul Reid

Guest: Li Zhang, NALS President

APPROVAL OF MINUTES

MOVED by Richard Heieren and **SECONDED** to approve the minutes of the March 5, 2011 Board of Directors meeting. With no objection, the minutes were approved, as distributed.

CHAIRMAN'S REPORT

Chairman Ray Mathe expressed regret that he was unable to attend the Arizona Professional Land Surveyors Conference.

Ray reported on participating in a number of meetings regarding ACSM/NSPS reorganization which will be discussed under ACSM/NSPS.

CHAIRMAN ELECT'S REPORT

Harold Baldwin reported that NCEES is transitioning to electronic based testing.

TREASURER'S REPORT

Treasurer Richard Heieren reported on the WFPS financial statements, as included with the Board agenda, noting the date on the balance sheet should be 2011 rather than 2010.

MOVED by Dick Smith and **SECONDED** to accept the financial reports, as included with the Board agenda. **MOTION CARRIED.**

AMERICAN CONGRESS ON SURVEYING AND MAPPING (ACSM) & NATIONAL SOCIETY OF PROFESSIONAL SURVEYORS (NSPS)

Chairman Ray Mathe reported that he has been representing WFPS on the ACSM/NSPS Reorganization Committee, noting the Committee has been meeting regularly in order to develop a proposal for consideration at the Surveying Summit. Ray reported that additional information will be made available in the next couple of weeks, which he will forward for inclusion with the Board minutes (attached).

MOVED by Richard Heieren and **SECONDED** to reiterate that Chairman Ray Mathe has authority to speak on behalf of WFPS on the issues of reorganization of ACSM and NSPS, whether or not those items have been specifically discussed by the WFPS. **MOTION CARRIED.** (Idaho and Wyoming delegates abstained)

STATE REPORTS

ALASKA – Written report included with the agenda.

- Membership: 223
- Dues: \$200 which includes NSPS membership
- Conference
 - 2012 – February, 2012 at the Hilton in Anchorage
 - 2013 – Alaska/Canada Boundary

- Standards of Practice Manual updating is on-going
- AELS State Board is considering implementing changes to the Land Surveyors education & experience requirements
- Legislative Issues being discussed include:
 - A statute protecting signed and sealed documents from being altered and copied without authorization
 - A statute change lifting the eight year experience and education limit required of an applicant becoming a licensed Land Surveyor
- Alaska Board of Registration
 - A new regulation was approved to lower the CEUs required by the state
 - Two Land Surveyor cases are currently pending with the Attorney General (AG)
 - A regulation requiring a 4 year degree to become a licensed Surveyor was adopted and sent to the AG for review.
 - A regulation is being considered to adopt the Alaska Society of Professional Land Surveyors Standards of Practice Manual by reference.
- NCEES
 - Professional Activities and Knowledge Study (PAKS) was completed on 3/27/11 – results pending.
 - Fundamentals of Surveying exam is on tract to become a computer and academic based test in 2013.
 - NCEES has a free registered continuing education program which allows individuals to track their CE record. The NCEES program evaluates providers for a nominal fee.
 - ANSI recognizes the Model Law Surveyor as the standard for a Professional Land Surveyor.
 - NCEES approved sponsoring an exhibit at the National Museum of Surveying to promote licensure of surveyors.
 - Total number of resident licenses in the US as of August, 2010 is 44,448 which is up from 39,632 in 2009.

ARIZONA – Written report included with the agenda.

- Membership: 448
- Conference
 - May 19-20, 2011 at the Fiesta Resort Conference Center, Tempe, Arizona.
- APLS is working on the following:
 - Arizona Boundary Survey Minimum Standards
 - Number of years required to become licensed
 - Education requirement to become licensed – two or four year requirement
 - Continuing education requirement for relicensure
 - Arizona state-specific test – Is it testing minimum requirements?
- Education
 - Phoenix College cancelled the surveying classes for this semester for lack of enrollment

- Board of Registration (BTR)
 - The Board is currently being inundated with complaints on registrants not recording surveys. The BTR is currently reviewing APLS's proposed CE requirements.

CALIFORNIA – Written report included with the agenda.

- Membership: 2101
- Conference
 - March 23-28, 2012, Silver Legacy Resort & Casino, Reno, NV
- Website
 - Members can manage their own PDHs
 - A Google search engine has been added which allows the user to find all associated text or literature within the website.
- Member Benefits
 - Voluntary Professional Development Program (PDP)
 - Right of Entry brochure
 - Monument Conservation brochure
 - GIS brochure
- Scheduled Workshops
 - Research, Recovery, Remonumentation, Recordation & Double Monumentation
 - September 16th – Ontario & September 23rd – Concord
- Legislation
 - The CLSA Legislative Committee is drafting language on the following:
 - Extension for setting monuments
 - Revisions to Streets & Highway Code
 - Revisions to LS Act to be consistent with BLM Manual title
 - Further define the word “establish” in LS Act 8762
 - Revisions to LS Act 8771
 - Allowing maps/field notes not previously recorded be added as an attachment (not reviewed)
- Trig Star
 - Last year California had approximately 800 students participating
- Education Foundation
 - Over \$46,000 awarded in scholarships
 - Considering establishing an endowment for a full time PLS professor at CSU-Fresno
- TWIST
 - CLSA has committed to 2 teachers for next year's TwiST program.
- Awards
 - CLSA received the following NSPS awards for 2011:
 - Affiliate of the Year
 - Website of the Year
 - Excellence in Professional Journalism (for the California Surveyor magazine)

COLORADO – Written report included with the agenda.

- Membership
 - Membership is down
 - PLSC offers a free year of membership to anyone who recently received their PLS or LSI
- Jan Sterling, City of Aurora’s Chief Surveyor, received the PLSC “Surveyor of the Year” award
- TrigStar – Former Cherokee Trail High School student Jiyong Shim took first place in the national Trig Star competition.
- Legislative –Lobbying activity for new legislation has been suspended due to financial constraints.
- PLSC Board is currently discussing this year’s budget and keeping financial obligations in tact.

HAWAII – Written report included with the agenda.

- Conference
 - 2012 Conference to be held at the Hilton Waikiki Beach Hotel on February 2 & 3
- TrigStar
 - 27 schools with 500 students were involved in the state’s TrigStar program
- Workshops
 - Winding Angles and C-42 Surveys
 - April 23, 2011 – Island of Maui
 - June 30, 2011 – Island of Hawaii
 - Mapping Standards & Procedures
 - June 8, 2011 – Island of Oahu
 - August 25, 2011 – Island of Maui
 - State Plane Coordinates “Datums-Conversions & the NGS Website”
 - October 6, 2011 – Island of Oahu
 - November – Island of Hawaii
- Legislative
 - HLSA is looking into acquiring a lobbyist
 - EASLA Board is currently reviewing 2 of the 4 issues presented at the 2011 Conference – Land Surveyor definition and Continuing Education.

Information was requested from those states which have mortgage surveys. Richard Heieren to forward information from Alaska, to be included with the Board minutes (attached).

Reference: http://www.alaskapls.org/standards/MSS_Rev_111005.pdf .

IDAHO – Written report included with the Board minutes (attached)

- Conference
 - 2012 – March 28-30 at the Canyon Crest Event Center, Twin Falls, Idaho
 - 2013 – Boise, Idaho
- Current Activities

- Reorganizing the standing committees with new leadership
- Boise is being considered as a test market for the Light Squared national broadband project.
- Seventeen OPUS solutions were submitted to NSPS from Idaho for the Survey USA event
- Newly designed website is up and running
- President Hodge is working with the City of Meridian, Idaho to establish a monumented GPS control point in the plaza at City Hall
- Approved a MOU with ISPE and ACEC for Defining Guidelines for Nominating Members to the Governor for the Board of Licensure of Professional Engineers and Professional Surveyors
- Board of Professional Engineers and Professional Land Surveyors
 - HB 132 passed the last legislative session and was signed into law by the Governor.
 - John Howe, Land Surveyor Member of the Board, is looking for volunteers to apply for the NCEES Survey Exam Committee to work on preparation of questions for the national exam.

The WFPS Board of Directors sends its deepest condolences to Larry Glahe and family on the loss of his daughter.

Dorothy to have a certificate prepared for Larry Glahe in appreciation of his past participation as a member of the WFPS Board of Directors.

MONTANA – Written report included with the Board minutes (attached)

- Board of Registration
 - Montana has adopted a new definition of the practice of land surveying which has been modified from the NCEES Model Law definition. The definition is in the form of administrative rules which defines what is, and what is not , the practice of land surveying. The official rule, as adopted, is included with the Montana state report (attached).

NEVADA – Written report included with the Board agenda

- Membership: 241
- Conference
 - 2012 Conference will be held with CLSA in Reno on March 23-28 at the Silver Legacy Resort and Casino.
- Central Office
 - NALS Board approved a temporary halt to contracting out the services of the Executive Secretary effective June 1st. Board members will assume the rules and responsibilities of the Executive Secretary until the Association is in a better financial position.
- Legislative
 - NALS has endorsed AB 102 which will allow the 70 applicants for licensing caught in the middle of the 4 year degree requirement to continue with the exam.

- Reciprocity will only be granted to those out-of-state candidates who were licensed prior to 2011 or those who hold a Bachelor's degree in surveying.
- NALS is watching SB 354 which changes the structure of regulatory governing boards, which includes the Engineers and Land Surveyors Board.
- Education
 - NALS grossed approximately \$8000 at the 2011 scholarship auction which was held in conjunction with the 2012 Conference. The net proceeds raised at the auction will be deposited into the NALS/NSPS Foundation Scholarship Fund and will be awarded at the July NALS Board of Directors meeting.
- Continuing Education
 - Steve Parrish will present "The Surveyor in Court" on September 30th in Reno and October 7th in Las Vegas.

NEW MEXICO – Written report included with the Board agenda.

- Membership: 200
- Conference
 - 2012 Conference details pending.
- Workshop/Golf Tournament
 - Annual Workshop sponsored by Llano Estacado and Permian Basin Chapters of TSPS will be held on Saturday, August 6th.
 - A Golf Tournament will be held on August 5th
- Education
 - New Mexico State University (NMSU) has entered into an articulation agreement with Central New Mexico Community College (CNM) to accept graduates of the new Pre-surveying program from CNM into the four-year Surveying Engineering program at NMSU.
- Website
 - NMPS website features include:
 - Calendar of Events
 - Conferences
 - Employment opportunities
 - NMPS Newsletter – Benchmarks
 - Constitution & Bylaws
 - WFPS
- Legislation
 - New Mexico State Board of Licensure for Professional Engineers and Professional Surveyors is preparing for and participating in the Sunset Review of the Practice Act for Engineers and Surveyors which, if not renewed, expires on July 1st.
- TWIST
 - NMPS Board of Directors voted to support one candidate to the 2011 TWIST program. The 2011 TwiST was cancelled due to insufficient number of participants.

OREGON – Written report included with the Board agenda.

- Membership: 639 - Down from 736 in 2010 and 838 in 2009.
- Conference
 - 2012 PLSO Annual Conference to be held March 12-16 at the Red Lion Inn, Jantzen Beach (Portland) in conjunction with GIS in Action.
- News
 - PLSO Chair Gary Anderson appointed Bob Neathamer to fill the position of NSPS Governor.
 - Operation and maintenance of PLSO's website has been taken over by Harness Technology
 - The Oregon House and Senate have passed a resolution recognizing the achievements of David Thompson and commending the North American Land Surveyors for participation in the 2011 David Thompson Columbia Brigade.
 - PLSO athletes have formed two teams to participate in Triathlons Across Oregon .
 - At least 25 Oregon Surveyors participated in the "Survey America" GPS observations on March 19th
- Education
 - 2011 TwiST program was set aside due to the effects of the economic downturn. The workshop will be rescheduled for 2012 depending on circumstances and availability of the Las Vegas site.
 - The Oregon GPS Users Group will hold a one-day workshop and annual BBQ at Hollinshead Barn in Bend, Oregon on Friday, June 3rd.
 - The PLSO Central Chapter meeting on March 15th was held to commemorate George Cook's 50 years of licensure and contributions to the land surveying and engineering professions.
- Legislature
 - PLSO Legislative Committee is pursuing modifications to the right of entry statute (HB 2893), Boundary Line Agreements (HB 2892), and raising the ceiling on amounts counties may charge for the corner preservation fund (HB 2351).
- Business
 - Revisions to the PLSO bylaws relating to student membership, duties of the Secretary-Treasurer, changing the date for dues renewals and the creation of 501(c)(3) status have been referred to individual chapters for approval.
 - The PLSO Board continues to develop a 501(c)(3) charitable foundation in addition to its current 501(c)(6) association status. The foundation will enable receipt of charitable contributions and making tax deductible donations.

UTAH – Written report included with the Board agenda.

The State Chairman for UCLS and Second WFPS representative is Michael Nadeau.

- Conference
 - 2012 Conference to be held February 9 & 10 at the Dixie Center, St. George, Utah.
- Legislation
 - The new UCLS lobbyist is keeping UCLS informed during the legislative session.

- UCLS is looking at putting some platting standard guidelines to place to try and standardize the different plat requirements in all counties.
- UCLS has hired a new Executive Secretary, Susan Merrill, who has been an excellent addition.
- Utah Association of County Surveyors (UACS) has requested WFPS states with Right of Entry statutes in place, to provide language. UACS has also requested help in identifying states that have been able to get legislation passed that provide that only surveyors can write legal descriptions or boundary descriptions. WFPS delegates requested to forward language and/or a link to the Right of Entry statute and/or Legal/Boundary Description language or link to the legal/boundary description statute to the WFPS Central Office, with a copy to Ron Whitehead, by July 1st.
- Utah Foresights & Website
 - The Utah Foresights magazine is now being published online.
 - The Public Relations Committee is reviewing the website for changes to be made.

WASHINGTON – Written report included with the Board agenda.

- Membership: 1271
- Bylaws
 - LSAW bylaws and regulations undergoing review for proposed changes and refinement.
- Legislation
 - Washington State Association of County Engineers has proposed legislation regarding surveying by engineers. It was noted that LSAW amending the WAC concerning the definition of surveying had nothing to do with Engineers. WSACE has misunderstood LSAW intentions regarding changing the definition of surveying. There is currently a moratorium on new rules so there is nothing to be done for a year.
- WCCS Date Warehouse
 - The Washington Council of County Surveyors (WCCS) date warehouse (a statewide survey control point site) currently resides at the DNR and needs upgrading at a cost of approximately \$6,000. DNR has no funding nor staff available to take care of the update. This will now be handled by the SRCW which is reorganizing under WGS and will be known as the Washington Geodetic Survey.
- Budget
 - LSAW is monitoring their budget. Concern by a member has been expressed over reserves being spent and suggesting that the Bylaws and Regulations Review Committee consider a balanced budget bylaw. The Bylaws and Regulations Review Committee will consider the request.
- Education
 - Jim Coan requested data from WFPS supporting formal education for surveyors. Richard Heieren noted that WFPS passed a resolution in 1995 endorsing establishing continuing education as a requirement for relicensure.

MOVED by Richard Heieren and **SECONDED** reaffirming the 1995 WFPS Resolution which endorses establishing continuing education as a requirement for relicensure. **MOTION CARRIED.**

Dorothy to forward a copy of the WFPS Board Handbook to all WFPS delegates for their information/use.

WYOMING – Written report included with the Board agenda.

- Membership: 254
- PLSW held its May 7th quarterly Board of Directors meeting via teleconference.
- TwiST
 - Mark Corbridge is looking into the TwiST program to see if there was any interest by teachers that would like to attend the Las Vegas 2012 event.

TWIST

Chairman Ray Mathe encouraged delegates to secure letters of support from the WFPS states for the TwiST program.

BYLAWS COMMITTEE

No Report.

2011 CONFERENCE

Ron Whitehead reported on the 2011 Conference.

There were 558 in attendance, represented as follows:

420 Paid Attendees

- Idaho 124 (31%)
- Washington 281 (69%)
- Other 15

The question was raised as to what participation WFPS had as a partner in the 2011 conference. It was noted that WFPS served on the Executive Committee, reviewed and provided recommendations regarding the hotel and convention center contract as well as handling the Conference exhibits.

2013 CONFERENCE

Ron Whitehead reported that he has not received proposals from states interested in joining with WFPS for a 2013 Conference.

Suggestions included:

- WFPS consider establishing a Conference similar to the Advanced Cadastral event, toward CFeds.
- WFPS establish their own event similar to ConExpo, geared toward evolving technologies.

MOVED BY Harold Baldwin and **SECONDED** that in 2013 WFPS do their own conference with the date and location to be set at a later date. **MOTION FAILED** (9 to 6)

It was noted that proceeds from the biennial conference is currently WFPS's only source of income.

REVENUE COMMITTEE

Chairman Ray Mathe appointed an Ad Hoc Committee to investigate ideas of revenue sources for WFPS, and report back to the Board at their September Board meeting.

Ron Whitehead (Chairman)

Nancy Almanzan

James Coan

Dick Smith

Dave DiFulvio

Harold Baldwin

DIRECTION COMMITTEE

Chairman Ray Mathe appointed an Ad Hoc Committee to identify what WFPS can, and should, be doing – WFPS's future role in the profession of Land Surveying – identify strategic planning issues and report back to the Board at their September Board meeting.

Richard Heieren (Chairman)

Matt Gingerich

Mike Mickiewicz

Kevin Kea

J.B. Guyton (pending confirmation)

Harold Baldwin

NATIONAL ASSOCIATION OF GEOSPATIAL ORGANIZATIONS (NAGO)

Chairman Ray Mathe formed a Special Committee, National Association of Geospatial Organizations, with membership to be determined.

EDUCATION COMMITTEE

No Report.

NCEES LIAISON

Richard Heieren, Chairman

- NCEES
 - Richard suggested WFPS consider being an item writer for NCEES testing exam bank
 - Professional Activities and Knowledge Study (PAKS) was completed on 3/27/11 – results are pending.
 - Fundamentals of Surveying exam is on tract to become a computer and academic based test in 2013.

- NCEES has a free registered continuing education program which allows individuals to track their CE record. The NCEES program evaluates providers for a nominal fee.
- ANSI recognizes the Model Law Surveyor as the standard for a Professional Land Surveyor.
- NCEES approved sponsoring an exhibit at the National Museum of Surveying to promote licensure of surveyors.
- Total number of resident licenses in the US as of August, 2010 is 44,448 which is up (by 10%) from 39,632 in 2009.

LEGISLATIVE COMMITTEE

No Report.

NOMINATING COMMITTEE

Nominating Chairman Ron Whitehead presented the Nominating Committee slate of candidates:

Chair-Elect: Richard Heieren

Secretary/Treasurer: Nancy Almanzan

MOVED by Ron Whitehead and **SECONDED** that the slate of candidates presented by the Nominating Committee, be elected by acclamation. **MOTION CARRIED.**

PUBLIC RELATIONS COMMITTEE

No Report.

SCHOLARSHIP COMMITTEE

Written report included with the agenda.

MOVED by Paul Reid that the following students be awarded the scholarship amounts as listed:

Michelle S. McBride, Senior/OIT Klamath Falls - \$2,000

Jason R. Weisz, Senior/OIT Klamath Falls - \$2,000

Lee T. Wilson, Junior/New Mexico State University - \$2,000

MOTION CARRIED

Dorothy Calegari to send Scholarship Committee report, in word format, to Richard Heieren.

WEBSITE

Photos of WFPS Officers and Delegates to be taken at the September Board meeting. All delegates are requested to wear business attire to the AM meeting.

GOOD OF THE ORDER

BUDGET

MOVED by Richard Heieren and **SECONDED** that the Board replicate the budget from 2010/11 as the proposed budget for 2011/12 with Conference income reduced by \$10,000. **MOTION CARRIED.**

Dave DiFulvio suggested that the delegate reimbursement be increased to \$400 per delegate.

NEXT MEETING

Date changed to September 24th in Seattle, WA (previously September 17th)

January 21, 2012 – Tentatively scheduled – Arizona

ACTION LIST

1. Chairman Ray Mathe to write letter to ACSM regarding violations of the Brooks Act and what process should be used. Steve Parrish to forward background information regarding Brooks Act violations to Ray Mathe for his use in drafting a letter to ACSM. REMOVE
2. Mike Mickiewicz to obtain an article on David Thompson activities and WFPS financial contributions to help generate public awareness of WFPS.
3. Chairman Ray Mathe to write a letter to Chuck Paddock requesting that he provide all historical WFPS documents for archiving. John Thalacker indicated he will forward information he has regarding the same subject matter. DONE
4. Crissy Willson to add link to ACSM's college and university listing. DONE
5. Chairman Ray Mathe to write a letter to Hawaii indicating WFPS's support of every state adopting a definition of land surveying. In Hawaii's case, it could be easily adopted in their Administrative Rules. DONE
6. Bring conference ideas forward for 2013. DONE
7. Crissy to provide a link on the WFPS website to NCEES PAKS and NCEES RCEP. DONE
8. Each delegate to check links on the WFPS website and notify Crissy via email of any broken links.
9. Richard Heieren and Linda Smith to review the contract with Dorothy to make sure we are current and everything is in order.
10. Curt Sumner to check on the status of the agreement between WFPS and ACSM.
11. Provide link on the WFPS website to information and articles on the TwiST program.
12. Nominations are due at the next meeting. DONE
13. Written reports need to be submitted on time.
14. Curt Sumner to provide a white paper regarding the need for a national organization.
15. WFPS Action List to be printed on each Board agenda.
16. Dorothy to send Dave DiFulvio, as well as WFPS Board members, a list of missing agendas and minutes.
17. A written invitation to attend a WFPS Board of Directors meeting to be sent to the NSPS President.
18. The three (3) newly appointed Ad Hoc Committees to report back at the next (September, 2011) Board of Directors meeting.
19. Dorothy to have a certificate prepared for Larry Glahe in appreciation of his past participation as a member of the WFPS Board of Directors.
20. Chairman Ray Mathe to provide updated information, which will be considered at the Surveying Summit, on the ACSM/NSPS Reorganization, to be included with the Board minutes.

21. Hawaii delegate Kevin Kea requested information/statute language from those states that have mortgage surveys.
22. Richard Heieren to forward information from Alaska on mortgage surveys, to be included with the Board minutes.
23. Utah Association of County Surveyors (UACS) requested WFPS states with Right of Entry statutes in place, to provide language. UACS has also requested help in identifying states that have been able to get legislation passed that provide that only surveyors can write legal descriptions or boundary descriptions.
WFPS delegates requested to forward language and/or a link to the Right of Entry statute and/or Legal/Boundary Description language or link to the legal/boundary description statute to the WFPS Central Office, with a copy to Ron Whitehead, by July 1st.
24. Dorothy Calegari to forward a copy of the WFPS Board Handbook to all WFPS delegates for their information/use.
25. Chairman Ray Mathe encouraged delegates to secure letters of support from their states for the TwiST program.
26. Dorothy Calegari to send the Scholarship Committee report, in word format, to Richard Heieren.
27. All delegates are requested to wear business attire to the September AM Board of Directors meeting for photos to be taken for the WFPS website.
28. 2010/11 budget to be replicated as the 2011/12 budget with Conference income reduced by \$10,000.
29. Date changed for the next Board meeting to September 24th in Seattle, WA
January 21, 2012 Board meeting tentatively scheduled for Arizona.

Meeting adjourned.

Attachments:

Updated information on the ACSM/NSPS Reorganization

ASPLS Mortgage Location Survey Standards

Idaho State Report

Montana State Report